

Request for Proposal for 505 W Vine

*Rental Amount \$650 + Utilities (Water and Trash are included)

*Rentable SQ Footage = 411

*This space includes two rooms; front area for retail open space to the main entrance and a closed door office area. Restrooms are shared and maintained by the VNA. Small coat closet and storage closet.

*Individual HVAC and Furnace controlled by store owner. The enclosed office currently has a water line with sink and cabinet for storage.

We will be accepting proposals on this space from May 20th-June 7th (2019). The space is available for contract starting July 1st 2019.

Contact: Jenn Nap Property Manager
Vine Neighborhood Association

Remit proposals to:

814 S Westnedge Kalamazoo MI 49008 or

jenn@vineneighborhood.org

Requests must include:

- A copy of the interested party's business plan, including hours of operation and potential for elements which may be disagreeable to other building tenants (high volumes, cooking or chemical smells, high-vibration equipment, etc)
- A description of how the party's business has interacted with the Vine Neighborhood, and how it seeks to deepen that level of interaction.
- A description of the party's hiring & business practices